

1. Contract Title: Please provide me with the contract title.

2. Type of Contracts (ABOVE): Please can you provide me with one or more contract types the contract relates to: Server Hardware, Virtualisation, SAN (Storage Area Network)

**VMWare Principal Partner Data Center Virtualisation, Network & Security**

3. Existing/Current Supplier: Please provide me with the supplier name for each contract.

4. Brand: Please state the brand of hardware or software

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5. Operating System / Software (Platform): (Windows, Linux, Unix, Vsphere, AIX, Solaris etc.) Please state the operating system used by the organisation.

6. Annual Average Spend: Please provide me with the most recent annual spend for this contract?

7. Contract Duration: (Please can you also include notes if the contract includes any contract Extension periods.)

9. Contract Review Date: (An approximate date of when the organisation is planning to review this particular contract.)

10. Purchase of Servers: Could you please provide me with the month and year in which most/bulk of servers were purchased.

11. Number of Physical Server: Please can you provide me with the number of physical servers.

12. Number of Virtual Servers: Please can you provide me with the number of Virtual servers

13. Brief Contract Description: I require a brief description of the service provided under this contract. Please do not just put maintenance. I need at least a sentence.

14. Contract Owner: (The person from within the organisation that is responsible for reviewing and renewing this particular contract. Please include their full name, job title, direct contact number and direct email address.)